



Annual General Meeting St Monica's Parish School Board

Invitation to AGM and 2023 School Board Nominations

The AGM for St Monica's School Board will be held on **Monday 20 February 2023** at 7.00pm in the Library.

AGM Reports will be distributed to the community prior to the meeting and will not be read on the night. The format of the AGM is relatively simple and at this meeting, previous AGM minutes will be tabled and accepted, and written AGM Reports will be tabled after which time there will be an opportunity for community members to come along to ask questions regarding the published reports. It is anticipated that the meeting will be brief. After the meeting, the new School Board will meet to elect Office Bearers.

The School Board has an important role in the school. It has delegated responsibility from the Archbishop for the overall wellbeing of the school, within SACCS (South Australian Commission for Catholic Schools) and diocesan policies and guidelines. In practice Boards in a spirit of partnership, act to:

- develop policies that nurture the religious dimension and guide the direction of the school;
- develop the relationship between the school and parish;
- promote educational excellence within the school;
- support the administration of the school;
- foster harmonious and positive collaboration within the school community;
- protect children
- monitor buildings and grounds development and maintenance;
- exercise financial stewardship of the school; and
- ensure compliance with legal obligations.

Nominations are called from parents/legal guardians who have signed the school enrolment form. Election to the membership of the Board is for a period of two years. Potential Members of the Board should possess an enthusiasm for and willingness to promote the mission of Catholic schools; a desire to give service to the school community; can work cooperatively and constructively with all Members of the Board; be prepared to undertake formation; have the ability to uphold confidentiality in Board matters; have sufficient time to devote to Board duties (2 meetings per term); and have a current Working with Children Clearance and a current Responding to Risk, Harm and Neglect in an Educational Context (RRHAN-EC). If you wish to be on the Board but do not have these requirements, please see Annette Giacomelli and she will be able to assist you.

Please note that Board Members must not, at any time be in contravention of the Associations' Incorporation Act (1985). Details available upon request for the school. The Board normally meets twice per term on a Monday evening.

If you would like further information regarding the role of the Board please make a time to speak with me, alternatively I am happy to forward you a copy of the School Board Manual.

If you are nominating another eligible community member, please seek their permission first. Nominations are to be made in writing on the tear off sheet below and returned to the school's front office by 12.00pm on Tuesday 14 February 2023.

Kind regards

Emily Sayer

Principal

1 February 2023



ST. MONICA'S PARISH SCHOOL BOARD

2023 and 2024

NOMINATION FORM

Return to the

School Office by Tuesday 14 February 2023, 12.00pm

I _____ nominate _____ for a
Parent Representative position on St Monica's Parish School Board for 2023 and 2024.

I _____ accept the above nomination and understand the
responsibilities expected in the role.

SIGNATURE OF NOMINATOR: _____

SIGNATURE OF NOMINEE: _____